



Privacy Policy

Last Updated: 08/03/2025

Castleton Consulting ("we," "us," or "our") is committed to protecting your privacy and ensuring the security of your personal information. This Privacy Policy outlines how we collect, use, disclose, and protect your information in accordance with the Australian Privacy Act 1988 (Cth) and the Australian Privacy Principles (APPs).

1. Collection of Personal Information

We collect personal information necessary to provide our Education Project Management services. The types of information we may collect include:

- Your name, email address, phone number, and mailing address;
- Business or employment details;
- Any information you provide when contacting us via our website, email, or phone.

We collect this information directly from you when you interact with us or use our website.

2. Use of Personal Information

We use the personal information collected for the following purposes:

- Providing and managing our services;
 - Responding to your inquiries and requests;
 - Sending you updates and marketing materials (only with your consent);
 - Ensuring compliance with legal and regulatory requirements.
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3. Disclosure of Personal Information

We do not sell or rent your personal information. However, we may disclose your information to:

- Service providers who assist us in operating our business (e.g., IT and marketing support);
- Regulatory bodies where required by law;
- Other third parties with your consent or as required for business purposes.



4. Data Security

We take reasonable steps to protect your personal information from misuse, loss, unauthorised access, modification, or disclosure. This includes the use of secure data storage and restricted access protocols.

5. Access and Correction

You have the right to request access to or correction of your personal information. If you would like to review or update your information, please contact us using the details provided below.

6. Cookies and Website Usage

Our website (www.castletonconsulting.com.au) may use cookies to improve user experience. You can manage cookie preferences through your browser settings.

7. Third-Party Links

Our website may contain links to third-party sites. We are not responsible for the privacy practices of those websites and recommend reviewing their privacy policies before providing personal information.

8. Complaints and Contact Information

If you have any concerns about how we handle your personal information, you can contact us at:

Castleton Consulting

Phone: +61 (07) 4357 4198

Website: www.castletonconsulting.com.au

If you are not satisfied with our response, you can lodge a complaint with the Office of the Australian Information Commissioner (OAIC) at www.oaic.gov.au.

Changes to This Privacy Policy We may update this Privacy Policy from time to time. Any changes will be posted on our website, and your continued use of our services will constitute acceptance of any updates.